

**November 14-16, 2016**

**Create Your Own Online Course Workshop Agenda**

**Day 1 – Designing Your Online Course**

**Monday, November 14, 2016**

**Getting Excited: Introduction by Veteran Faculty**

9:00am – 9:30am

**Introducing Backward Design and Who Are Your Students?**

9:30am – 10:00am

**Organizing Your Course Content and Establishing a Weekly Pattern**

10:00am – 10:30am

**Break**

10:30am – 10:45am

**Crafting Your Syllabus and Learning Objectives**

10:45am – 11:30am

**Assessing Students Online**

11:30am – 12:00pm

**Day 2 – Creating Online Lecture Content**

**Tuesday, November 15, 2016**

**Considering When and Why Should I Use Video?**

9:00am – 9:15am

**Creating Video Using Campus Tools**

9:15am – 9:45am

**Using Best Practices in Video Creation**

9:45am – 10:15am

**Break**

10:15am – 10:30am

**Distributing Video Using Campus Services**

10:30am – 11:00am

**Considering Copyright**

11:00am – 11:30am

**Making Online Courses Accessible**

11:30am – 12:00pm

**Day 3 – Building and Facilitating Your Online Course**

**Wednesday, November 16, 2016**

**Facilitating Online Discussions and Instructor Presence**

9:00am – 9:30am

**Fostering Online Student-to-Student Interactions**

9:30am – 10:00am

**Using Synchronous Tools (Collaborate and Zoom)**

10:00am - 10:30am

**Break**

10:30am – 10:45am

**Using Compass and Moodle Essential Features (Break-out Session)**

10:45am – 12:00pm